



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

YMCA CAMP HOUGH

Job Title: **Resident Program Counselor**

Job Grade: 4

Reports to: Camp Director

Revision Date: February 2017

POSITION SUMMARY:

Provides direct supervision of a group of children in our seasonal resident camp. Motivates campers to participate in all activities and guides them throughout his/her stay at camp. Maintains equipment for assigned program area, and provides weekly age appropriate programming. Provides a quality experience to children and parents focused on YMCA core values: caring, honesty, respect, and responsibility. This is a resident camp and staff are expected to live in cabins with campers during the sessions.

ESSENTIAL FUNCTIONS:

1. Supervises children in a fast paced group setting.
2. Directly responsible for the health, welfare and happiness of campers.
3. Aid the camper in his/her daily activities.
4. Accompany campers to large group activities and set an example of promptness and respect in all activities, meals, manners, and language.
5. Watch each camper carefully for deviation from good health.
6. Help build and maintain group morale and unity among campers.
7. Accept and demonstrate the Y's values.
8. Work effectively with the entire staff team, regardless of backgrounds, abilities, opinions, and perceptions.
9. Report to Leadership Staff or Camp Director promptly when difficult situations arise with campers or other staff.
10. Plans and implements program activities that are culturally relevant, developmentally appropriate, consistent with YMCA values, and assures that campers are the priority.
11. Maintains assigned program area and equipment, including inventory, placing order requests, and updating any usage logs.
12. Adheres to program standards including safety and cleanliness standards.
13. Assist in general cleaning of camp facilities.
14. Attends staff meetings and trainings.
15. Follows YMCA policies and procedures, including those related to medical and disciplinary situations, child abuse prevention and emergencies.
16. Maintains positive relations with parents and other staff. Models relationship-building skills (including Listen First) in all interactions.
17. Observe curfew hours each night.
18. Keep all relationships on a platonic basis during camp hours.
19. Assist in other duties as assigned.

GLOW YMCA CAMP HOUGH

4163 West Lake Road
Silver Springs, NY 14550

QUALIFICATIONS:

1. High school graduate or equivalent; one year or more of college preferred.
2. Previous experience working with children preferably in a resident camp setting
3. Experience preferred in one or more of the following areas: outdoor living, archery, boating, camping, songs/music, skits, sports, aquatics, recreational games, etc...
4. At least 18 years of age
5. Previous experience with diverse populations preferred.

PHYSICAL/INTELLECTUAL DEMANDS

1. Ability to plan, lead and participate in a range of activities in a variety of outdoor/indoor settings.
2. Ability to lift 50 pounds.
3. Ability to see, hear, project voice, walk, run and move effectively is critical. Must be able to walk extensively on uneven terrains in all types of weather.
4. Ability to make independent decisions, which adhere to the purpose, mission and goals of the YMCA in a fast-paced environment.
5. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

CERTIFICATIONS

1. ASHI or American Red Cross CPR/AED for the Professional Rescuer or equivalent prior to the start of Resident Camp.
2. ASHI or American Red Cross First Aid or equivalent prior to the start of Resident Camp.
3. YMCA Child Abuse Prevention Training and New Employee Orientation prior to the start of Resident Camp.
4. YMCA or American Red Cross Waterfront Lifeguarding or equivalent a plus.
5. American Red Cross Small Craft Safety or equivalent a plus.

This is not an exhaustive list of duties and responsibilities.

I have read and understand the responsibilities of this position.

Employee Signature

Date

Print Employee Name