



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

YMCA CAMP HOUGH

Job Title: **Outdoor Education Facilitator** Job Grade: 3

Reports to: Camp Director

Revision Date: February 2017

POSITION SUMMARY:

Under the direction of the Camp Director, the Facilitator will be responsible for the delivery of a variety of camp programs. This employee will be responsible for set up, facilitation, and take down for their assigned program area. Provides a quality experience to children and parents focused on YMCA core values: caring, honesty, respect, and responsibility. In-house training is required for some program areas.

ESSENTIAL FUNCTIONS:

1. Supervises groups in a fast paced setting.
2. Aid the participants in assigned program activities.
3. Lead participants in large group activities and set an example of promptness and respect in all activities, meals, manners, and language.
4. Help build and maintain group morale and unity among campers.
5. Accept and demonstrate the Y's values.
6. Work effectively with the entire staff team, regardless of backgrounds, abilities, opinions, and perceptions.
7. Arriving at least an hour prior to facilitation for instruction and set up. Responsible for break down at the end of program to the standard of the Camp Director.
8. Report to Camp Director promptly when difficult situations arise with participants or other staff.
9. Plans and implements program activities that are culturally relevant, developmentally appropriate, consistent with YMCA values, and assures that campers are the priority.
10. Maintains assigned program area and equipment, including inventory, placing order requests, and updating any usage logs.
11. Actively seeks ways to improve knowledge and skills in all Outdoor Education program areas, including but not limited to Archery, Climb Wall, Canoeing, Pond Study, High Ropes, and Team Building.
12. Adheres to program standards including safety and cleanliness standards.
13. Assist in general cleaning of camp facilities.
14. Attends staff meetings and trainings.
15. Follows YMCA policies and procedures, including those related to medical and disciplinary situations, child abuse prevention and emergencies.
16. Maintains positive relations with parents and participants. Models relationship-building skills (including Listen First) in all interactions.
17. Keep all relationships on a platonic basis during camp hours.
18. Assist in other duties as assigned.

GLOW YMCA CAMP HOUGH

4163 West Lake Road
Silver Springs, NY 14550

QUALIFICATIONS:

1. High school graduate or equivalent; one year or more of college preferred.
2. Previous experience working with children preferred
3. Experience preferred in one or more of the following areas: outdoor living, archery, boating, camping, sports, aquatics, recreational games, etc...
4. At least 18 years of age
5. Previous experience with diverse populations preferred.
6. Valid Drivers License

PHYSICAL/INTELLECTUAL DEMANDS

1. Ability to plan, lead and participate in a range of activities in a variety of outdoor/indoor settings.
2. Ability to lift 50 pounds.
3. Ability to see, hear, project voice, walk, run and move effectively is critical. Must be able to walk extensively on uneven terrains in all types of weather.
4. Ability to make independent decisions, which adhere to the purpose, mission and goals of the YMCA in a fast-paced environment.

CERTIFICATIONS

1. ASHI or American Red Cross CPR/AED for the Professional Rescuer or equivalent within 30 days of hire.
2. ASHI or American Red Cross First Aid or equivalent within 30 days of hire.
3. YMCA Child Abuse Prevention Training and New Employee Orientation within 30 days of employment in this position.
4. YMCA or American Red Cross Waterfront Lifeguarding or equivalent a plus. (Required for lifeguarding facilitation)
5. American Red Cross Small Craft Safety or other program specific certifications a plus.

This is not an exhaustive list of duties and responsibilities.

I have read and understand the responsibilities of this position.

Employee Signature

Date

Print Employee Name